

Here are the notes for **Ontario CIC 8.18.25**.

Present: Adam Gongwer, Andy Medwid, Amy Hiner, Beth Delaney, Josh Bradley, Kris Knapp, Rick Pauley, Jennifer Meisse, Nick Turnbaugh, Paul Boggs

Jessica Gribben

Absent:

### **Action Items**

Jessica Gribben

**Send corrected July and August meeting minutes for approval at September meeting**

Send out corrected versions of both July and August meeting minutes to all board members for approval at the September 15th meeting

**Andy Medwid**

**Update state filings with new officer information**

Update state records to reflect the new CIC officer positions with Amy Hiner as Chair and Nick Turnbaugh as Vice Chair

Jessica Gribben

**Create and distribute board member application process**

Develop a board member application form and process, send to all members for feedback, and have it finalized by the September 15th meeting

**Kris Knapp**

**Email insurance policy details to all board members**

Scan and email the Reinhardt Insurance policy details (\$1,117 annual premium) to all CIC board members for review

**Josh Bradley**

### **Report CIC activities to city council**

As Economic Development Chair, provide a report to city council on CIC strategic planning outcomes and current activities

#### **Overview**

- Kris Knapp stepped down as chair to transition leadership to private sector, with Amy Hiner nominated as new chair and Nick Turnbaugh as vice chair, effective immediately
- Board amended bylaws requiring chair and vice chair positions be held by private citizens rather than government officials
- Strategic planning session identified **3** key priorities: quick wins (signage/beautification), Old Ontario redevelopment, and long-term growth opportunities
- Bank account setup progressing with Park National Bank, and insurance policy to be secured for **\$1,117** annually through **August 15, 2026**
- Board vacancy from Jay's departure will be addressed through new application process, with Scott Heiman identified as potential candidate

#### **Strategic planning recap**

- Strategic planning session held **1 week** prior to meeting with lunch provided at the Cove location
- Board identified **3** main themes from the session:
  - Quick wins focusing on signage and beautification (Amy, Jennifer, and Rick agreed to champion this working group)
  - Old Ontario redevelopment as heavy lift requiring full board involvement for property acquisition and strategic site redevelopment
  - Long-term opportunities for additional group initiatives

- Overarching priorities include short and long-term funding strategies, community engagement, and ensuring group sustainability
- Economic Development Chair will report CIC updates to city council going forward

#### **Officer position changes**

- Kris Knapp stepped down as chair effective at end of meeting, citing importance of private sector leadership for community-oriented appearance
- Amy Hiner nominated and approved as new chair (she was previously vice chair)
- Nick Turnba nominated and approved as new vice chair
- Paul remains as treasurer
- Mayor will serve as ex-officio member in officer meetings to provide ongoing knowledge and feedback

#### **Bylaws amendment for private sector leadership**

- Board voted to amend bylaws requiring chair and vice chair positions be held by private citizens rather than government officials
- Amendment passed to prevent CIC from appearing as city branch and maintain community-oriented leadership structure
- Change takes effect immediately following the meeting

#### **Board vacancy and application process**

- Jay's departure created open seat on private sector side of the board
- Scott Heiman identified as interested candidate - Ontario resident with **2** children, works in bank trust department, serves on multiple boards including transit, Renaissance, and Buckeye imagination boards
- Board decided to table appointment decision and develop formal application process
- Jessica will provide application template for board review by **September 15th** meeting
- Application will explain time commitments and gather candidate background information

### **Bank account and insurance setup**

- Bank account setup in progress with Park National Bank pending final documentation and officer changes
- Paul (treasurer) will be contacted for signature requirements once account is ready
- Insurance policy secured through Reinhardt Insurance for **\$1,117** annually (coverage period **August 15, 2025 to August 15, 2026**)
- Coverage includes **\$5,000** bonding, **\$500,000** general liability, **\$100,000** electronic data liability, and **\$2 million** per person/per occurrence coverage
- Kris will email insurance details to all board members for review

### **Executive session for property purchase**

- Board moved into executive session under ORC 121.22 G2 to consider property purchase for public purposes
- Craig Hunt (36-80 Park Avenue West resident, **68-year** Ontario resident with **15 years** of council meeting attendance) offered his knowledge of local history and city operations before executive session
- All voting members approved motion to enter executive session