

MINUTES
ONTARIO PLANNING COMMISSION
APRIL 10, 2024

The Ontario Planning Commission met in regular session on April 10, 2024, at 4:00 p.m., in the Municipal Building with Chair Jill Knight presiding. Present during roll call were Commission members Jill Knight, Rick Pauley, Service-Safety Director Kris Knapp, and Mayor Randy Hutchinson; Engineer Mark Rufener, Law Director Andrew Medwid, Zoning Inspector Michael Morton and Clerk of Council Cathy VanAuker.

The minutes of the regular Planning Commission meeting of February 14, 2024 were presented for approval. Hearing no corrections, the minutes were approved as presented.

The first item on the agenda was a variance request submitted by Clay Sturts, representing Lind Media, 409 N. Main Street, to increase the height of a billboard to be located at W. 4th Street and Rock Road, from 35' to 42' 6". Mr. Sturts said they acquired the billboard permit from Key Advertising. Lind Media prefers a monopole structure that is less invasive than a side-by-side form that has more iron beams visible to the public. Due to the drop in elevation they would like an 8' variance so the height of the billboard is at eye level.

- The city is discussing a roundabout at this location. Placing the sign to the west of the proposed site will prevent the sign from needing moved in the future.
- If the roundabout goes in, the sign needs to be a minimum of 400' from the intersection.
- The location of the sign will need to be specified and part of the review when the sign goes up.
- The billboard will not be illuminated.
- Engineer Rufener said the sign should be no taller than 35' from the road elevation.
- Inspector Morton requested this wording for the permit and that elevation contours are included to determine maximum height.

At 4:13 p.m., the public hearing was opened for the variance request by Lind Media to increase the height of a sign at W. 4th Street and Rock Road.

At 4:14 pm., seeing no one who received letters or wished to speak, the public hearing was closed.

Mrs. Knight moved to approve the variance request submitted by Lind Media, contingent upon the sign is no higher than 35' above the road elevation and 400' from the intersection, second by Mr. Pauley. Four members cast their votes aye, zero nay, and the motion passed.

At 4:19 p.m., with no further business to come before the Planning Commission, the meeting was adjourned.

Jill Knight, Chair

Date