

DRIVE PERMIT APPLICATION

FEE	\$
PERMIT #	DRP-
DATE APPROVED:	
<i>Office Use Only</i>	

APPLICATION DATE: \_\_\_\_\_

1. APPLICANT/CONTRACTOR \_\_\_\_\_ Same as Owner

Address \_\_\_\_\_

Email: \_\_\_\_\_ Ph. \_\_\_\_\_

2. OWNER'S NAME \_\_\_\_\_

Address \_\_\_\_\_

Email: \_\_\_\_\_ Ph. \_\_\_\_\_

3. LOCATION OF PROPERTY \_\_\_\_\_ Lot # \_\_\_\_\_

4. ZONING DISTRICT: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

5. APPLICANT HEREBY APPLIES FOR A DRIVEWAY PERMIT FOR THE FOLLOWING USE:

RESIDENTIAL

\_\_\_\_\_ WIDTH AT CURB  
*Min: 16 ft Max: 28 ft*

\_\_\_\_\_ WIDTH AT RIGHT OF WAY  
*Min: 10 Ft Max: 24 Ft*

\_\_\_\_\_ Grade %  
*Max 12 %*

CONCRETE  
OR  
 ASPHALT

\_\_\_\_\_ CULVERT REQUIRED Y OR N  
*Size shall be reviewed by City Engineer*

COMMERCIAL/INDUSTRIAL

\_\_\_\_\_ WIDTH AT CURB  
*Radii or tapers min: 15 ft*

\_\_\_\_\_ WIDTH AT RIGHT OF WAY  
*Min 24 ft Max: 36 ft*

\_\_\_\_\_ Grade %  
*Max 12 %*

CONCRETE  
OR  
 ASPHALT

\_\_\_\_\_ CULVERT REQUIRED Y OR N  
*Size shall be reviewed by City Engineer*

**All driveway permits applications must attach plans showing details of proposed alterations including drainage, grading, width at the curb, width at the right of way and any ...**

**Minimum Standards**

1. If the street has curb and gutter, the driveway must be at least 1" and not more than 2" above the elevation of the edge of the pavement and may drain towards the pavement, towards the street.
2. If the street has NO curb and gutter, the driveway must meet the grade of the edge of the pavement and slope away at a rate of not less than 3/16" per foot for a minimum of 4'.
3. There is adequate sight distance from and to the driveway in all directions, 500' is adequate for all types of streets, 200' required for minor, 250' required for collector, 300' required for secondary.
4. One driveway opening permitted per lot *except for those lots improved with a two-family dwellings with non-contiguous garages.*
5. Additional driveway openings will require further review and approval by the City Engineer.

**We(I), the undersigned, do hereby understand that should the driveway constructed not comply with the stated standards and attached drawings of this permit, it may be removed by the City of Ontario at the applicant's expense.**

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
DATE

**We, the undersigned, have reviewed the proposed driveway application and find it to be in general conformance with the City of Ontario driveway regulations.**

\_\_\_\_\_  
CITY ENGINEER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CITY SERVICE-SAFETY DIRECTOR

\_\_\_\_\_  
DATE

**ENGINEER'S COMMENTS:**

\_\_\_\_\_

\_\_\_\_\_

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