

**CITY OF ONTARIO, OHIO**  
**SIGN ERECTOR'S LICENSE APPLICATION FORM**  
 Application Fee Due at Time of Submission

Submittal Date \_\_\_\_\_

Application Fee \$ \_\_\_\_\_

Certificate of Insurance:    Y    N

Applicant:    Business Name: \_\_\_\_\_  
                     Street: \_\_\_\_\_  
                     \_\_\_\_\_  
                     (City)                      (State)                      (Zip)  
                     Phone \_\_\_\_\_

Filled out by Zoning Inspector

Permit: EL-

Receipt # \_\_\_\_\_

E-mail (optional) \_\_\_\_\_

Contact Person:  
                     Name: \_\_\_\_\_

Description of signs to be erected: \_\_\_\_\_  
 \_\_\_\_\_

**Section 1146.09(3) Sign Erector License Required.**

- a) No person, partnership, or corporation shall erect, enlarge, or structurally alter any sign within the City that contains 1. Any electrical connection, 2. Is ten or more feet off the ground when completed, or 3. Is larger than twenty five sq. ft. without a sign erector's license issued in accordance with the requirements in subsection (b), below.
- b) A sign erector must obtain a license by filing an application with the City Zoning Inspector that contains the following information and fee: 1. Name, address, and phone number of sign erector.  
 2. Description of the types of signs that are to be erected. 3. Evidence that the sign erector has general liability insurance in effect, providing coverage for wrongful death and bodily injury in an aggregate amount of not less than \$500,000. **[Copy of Current Certificate of Insurance]** and  
 4. Payment of a fee as provided for in Ordinance 01-05, passed December 6, 2001 and on file in the Zoning Inspector's Office. **[\$80 per year or \$10 per month]**
- c) Upon determination by the Zoning Inspector that a sign erector has met the requirements of this section, a sign erector's license shall be approved and issued to the applicant.

Ontario City Zoning Inspector  
 3375 Milligan Rd.  
 Ontario, OH 44906

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