

**ATTACHMENTS REQUIRED WITH ALL RETURNS: 2018**

W-2(s) and FEDERAL FORM 1040, pages 1 and 2 (or Federal 1040EZ, page 1), ALL FEDERAL SCHEDULES and ALL 1099-M's.

1099-R's are NOT taxable at city level.

**Worksheet A**

Use the highest dollar amount of gross wages from each W-2.

Because of changes at Federal level, 2106 Deductions are no longer allowed at City level.

**Worksheet B**

Line 1 for taxable income that was reported on Federal tax Schedule C.

Line 2 is for rental income only that was reported on Federal tax Schedule E.

Line 3 is for other sources of city taxable income that are not included in Lines 1 and 2.

Amount Other Income (add lines 1-3).

Deduct Loss Carryforward (2017 allowable loss carryforward 50% of loss incurred).

TOTAL – enter amount on Line 2 of return.

**Worksheet C**

Exemption information – check any/all boxes that apply for you being exempt.

If you are retired or started earning social security during 2018, and no longer earn a taxable income, you must file a FINAL return, which is required to inactivate your account.

Provide Verification – Federal Form 1040, pages 1 and 2, Disability documentation, etc.

Fill out name(s), address, Social Security number and phone number.

Sign and date the form.

Mail all documentation with Worksheet C.

**IMPORTANT:** Please read instructions on whom must file and what taxable or non-taxable income is. It is mandatory to file a declaration of estimated taxes and make estimated payments, see general information page.